

IITRA Board Meeting

November 5th, 2021

Call to Order at 12:08

Roll Call: Name and plans for Thanksgiving

Present: Katie, Hannah Lavie, Ashley, Adria, Gabby, Karlie, Hannah Lundeen, Whitney, Adrienne, Christine, Barb

Absent: Claire, Kody, Kristin, Taylor

Approval of Meeting Minutes

September Meeting

Motion to approve: Christine

2nd motion to approve: Hannah

Motion passes

October Meeting Minutes

Motion to approve: Hannah

2nd motion to approve: Adrienne

Motion passes

Open Issues

Committee Updates

Financial

Checking: \$12,469.79

Savings: \$2,493.74

Scholarship: \$864.69

Conference Committee- Hannah

Committee proposed holding a virtual conference again this year due to continued COVID concerns

Motion to approve: Adria

2nd motion to approve: Adrienne

Motion passes

Committee proposed the following dates for the 2022 conference due to the Midwest Symposium, April 28th-29th, 2022

Motion to approve: Christine

2nd motion to approve: Whitney

- Budget will be approved at the next meeting. Hannah will email it out to all board members before the next meeting to look over.
- IT was suggested that there be a meeting held with presenters before the conference to go over how to use the virtual site. This will help them know how to navigate the site before the day of and hopefully alleviate some technical issues.

- Hannah will continue to look at online platforms even if they are more expensive. We do have money that can be used, since we were able to save money with a virtual 2021 conference. She will try to find most user friendly site.
- The budget for the keynote speakers still needs to be determined. Again we have fewer expenses so it is okay to spend more on keynote speakers
- The theme of this year's conference will be Fields of Opportunity. Committee will come up with "Breakout themes" that go along with overall theme.
- No Call for Presenter forms have been received yet. Hannah will send out the Call for Presenters to the board. Board will brainstorm presenter ideas at the next meeting. Whitney will add the Call for Presenters to the website and newsletter.
- Students will work on making Save the Dates to be posted.

Nominations- Barb

- President Elect- Whitney
- Treasurer
- Central Rep- Gabby
- Media- (open if Whitney is elected as President Elect)
- Send nominations to Barb

Media- Whitney

- Students will work on Save the Dates. These will be sent to Whitney so they can be posted.
- Scholarship winners were posted

Next Meeting Date

December 3rd at 12:00

Adjournment

Meeting adjourned at 12:30

Meeting minutes submitted by Katie Stephany, IITRA Secretary