

IITRA Board Meeting

June 3rd, 2022

Call to Order at 9:04am

Roll Call: Say name and exciting news

Present: Whitney, Katie, Gabby, Barb, Ashley, Kody, Colleen, Sydney, Nicole, Ellie, Adria, Christine

Absent: Adrienne, Emily

Approval of Meeting Minutes

May Meeting Minutes

Motion to approve: Ashley

2nd motion to approve: Whitney

Motion passes

Open Issues

Committee Updates

Financial-Nicole

Checking: \$13,191.93

Savings: \$2,493.74

Scholarship: \$1105.11

Checks have been given to Adria and Barb for ATRA. The zoom bill has been paid.

Media- Colleen

- Theme
- Updates are being posted on Facebook and Instagram
- Send any updates for June newsletter to Colleen
- Students can help with media
- Can get onto the website- jobs to be posted on there
- There is a person who can look at our website for free- they will make points about what we can improve. Then we can decide if we want to continue to have her help us.
- Website does need improvement to be best utilized

Conference- Whitney

- Met with committee
- Looking at venues for all parts of the state
- Still looking at the dates 4/14-4/16– we will know more at next meeting
 - Board voted to keep in DSM for next 5 years
 - 2023 is the last year it has to be in DSM. Board will have to revote to move it
- Lots of feelers out to presenters- want 99% of presenters solidified by January. Some presenters may cost us. This can be included in the budget.

- Discussed hybrid Thursday and in person Friday. If this is done, discussed doing a key-note and workshop on Thursday. This would allow more CEU's for Thursday and shorter day on Friday.
- We will have to look at what AV equipment each venue has and if there is an additional cost
- We want to be transparent about where CEU's are coming from
- "What the Rec" Late D for keynote possibly
- Brad Wolf for another session and keynote
- Keynote speakers could also do a breakout session
- Will need to look at costs
- Some of our past speakers have been good but would like some new speakers
- Adria sent presenters to Whitney
- ATRA does merch through Bonfire- want to look into having ITRA store open all the time instead of just one big push. Can use this for our conference.
- Ask about catering when looking into hotels- may have to spend a certain amount of money
- May work a deal for non-profits
- Block rooms- start with 30, about 100-150 people to attend the conference
- Can help find places in DSM
- Social event in July– Whitney can host first on a Saturday
 - Whitney and Colleen will find a CR venue
 - Somewhere they don't have to prepay
 - Will promote on social media
- Conference committee to download Groupme to communicate

New Business

Motion to purchase a book of stamps to send checks, up to \$20

Motion to approve: Christine

Second motion to approve: Whitney

No discussion

Motion passes

Adjournment

Meeting adjourned at 9:40am

Meeting minutes submitted by Katie Stephany, IITRA Secretary